

A indicates a field where you can type your information.

Status:

[illegible]

Prior Field Experience – Middle Level ONLY (type in table below):

Course & Semester	Grade Level	School	Cooperating Teacher

Prior Field Experience – Secondary ONLY (type in table below):

Course & Semester	Grade Level	School	Cooperating Teacher

*Ed Psych required for students who entered the program Fall 2011 or later

Credit/GPA Analysis: (Grad students need only list the current *grad* GPA in the “Overall record” column.)

	Education Only	Teaching Area Only	Overall Record
Credits to Date			
GPA to Date			
Credits Current Semester			

List below any courses in your major or teaching area yet outstanding and when they will be completed. Include course number and name. (Do not include current coursework.)

Course:

Date:

Course:

Date:

Course:

Date:

List any Education and cognate area courses with a grade of less than “C.” that have not been re-taken.

Course:

Grade:

Course:

Grade:

Course:

Grade:

For advisor use only – this application will not be accepted without the advisor's signature

I have reviewed this student's progress and verify completion of all program requirements except for student teaching.

_____ All requirements met.

_____ Deficiencies (listed below)

This student has courses in progress which may cause Overall GPA, Major/Education GPA, or Teaching Area GPA to fall below the required 3.00, and will require a re-check of CAPP sheet at the end of the semester prior to student teaching.

_____ No GPA re-check required

_____ GPA re-check required

Advisor Signature: _____

Grade Placement Preference (Choices not guaranteed):

Pre-K

K-2

3-4

5-6

7-8

9-12

Do you have relatives (including parents, children, grandparents, aunts/uncles) who are employed by or attend any PreK – 12 school within a 40 mile radius of the University of Scranton?

Yes (explain below)

No

Transportation available during student teaching (*You will be responsible for transportation to your assigned school*)

own car

public transportation (bus)

Special Considerations for Placement: *List wheel chair accessibility, service animal accommodation, transportation concerns, etc.*

The Director of Field Experience is responsible for placement of student teachers in the schools. Formal arrangement for those placements is a University function and **students are not to pursue arrangements on their own**. As per The University of Scranton Education Student Handbook, students are responsible for their own transportation to their placement. The Director is limited both by the number of students requesting placements and the number of available "slots" in area schools. **Therefore, student teaching school placements made by the Director are final.**

Your signature below attests to the truth of the statements contained within this application. Your signature also indicates permission to duplicate this application to be forwarded to prospective schools as part of the placement procedure. Additionally, your signature indicates your willingness to abide by the regulations contained in The University of Scranton Student Handbook and the Student Teaching Handbook for Education Majors. (Please have your advisor sign **before** submission.)

(Student Signature)

(Date)

(Dir. of Field Experience Signature)

(Date)

Attached to this application should be:

- | | |
|---|-------------------------------------|
| • Current official transcript | • Act 151 PA Child Abuse Clearance |
| • CAPP sheet (Undergraduates only) | • Act 114 FBI Fingerprint Clearance |
| • All pages of required Praxis II or PECT score reports | • TB test results |
| • Act 34 Criminal Record Check | • Signed ACT 24 |

All clearances must be valid for the entire duration of your student teaching. Clearances, TB tests, and ACT 24 expire one year from the date of issue.

The completed application packet must be submitted in person to the office of the Director of Field Experience, 201 McGurkin Hall.

- Applications for Spring Semester are due the **previous October 1st**.
- Applications for the Fall Semester are due the **previous March 1st**.

For Office Use Only

TEC Recommendation

_____ **Approved**

_____ **Conditional Approval**

_____ **Denied**

Date:

Comments: